



# Advanced College Transcript Request Form

Advanced College – South Gate  
13180 Paramount Blvd.,  
South Gate, CA 90280  
PHONE 562-408-6969  
FAX 562-408-0471

Advanced College – Stockton  
8338 West Lane,  
Stockton, CA 95210  
PHONE 209-490-4591  
FAX 209-242-2366

Advanced College – Salida  
5258 Pirrone Ct.,  
Salida, CA 95368  
PHONE 209-290-0333

*Please mail/fax or drop form off in person to any Advanced College location. NOTE: Students must be cleared of any financial obligation to the College before an official transcript can be issued*

**Student ID #** \_\_\_\_\_

**Last Name:** \_\_\_\_\_ **First Name:** \_\_\_\_\_ **MI:** \_\_\_\_\_

**Last Name Used as Student (if different):** \_\_\_\_\_

**Student Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

\_\_\_\_\_  
**Student's Signature Required  
For Release of Information**

\_\_\_\_\_  
**Date**

### ORDER INFORMATION Transcript is to be:

- Processed now
- Official (\$10.00 fee; \$20.00 rushed)
- Unofficial (no fee)
- Picked up by me
- Picked up by a designated person (\*\* see name at right)
- Sent electronically\*\*\* (please indicate email address)
- Faxed (please indicate fax number)
- Sent via US Mail (please indicate mailing address)

**Number of Copies  
Requested:** \_\_\_\_\_

**Total Charge @  
\$10/\$20 per copy:** \_\_\_\_\_

**Payment Method:**

- Check/Money Order
- Credit Card \*

(Make check/money order payable to Advanced College)

\*For credit card payments, please call the school directly.

\_\_\_\_\_  
(Identification will be required at time of pick up)

**Email Address:** \_\_\_\_\_

**Fax Number:** \_\_\_\_\_

\*\*\*Unofficial transcripts only

**ADDRESS FOR TRANSCRIPT DELIVERY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**PLEASE ALLOW UP TO 2  
WEEKS FOR PROCESSING**